
Subject: Rent-Geared-to-Income (RGI) Subsidy Estimates

Date: January 29, 2018

Replaces: March 29, 2016

Applicable to The policy and procedures contained in this document apply to the following:

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|--|---|
| <input checked="" type="checkbox"/> Co-operatives | <input type="checkbox"/> Peel Access to Housing (PATH) |
| <input type="checkbox"/> Federal Non-Profit | <input type="checkbox"/> Rent Supplement*
*incl. former OCHAP/CSHP |
| <input checked="" type="checkbox"/> Municipal & Private Non-Profit | |
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Content This document contains the following:

Legislation
Policy
Submission Requirements
Questions

Legislation [Housing Services Act, 2011 \(HSA\), s. 81](#)

Policy Under the provisions of the HSA, 2011, s. 81, the service manager can still require a housing provider to provide subsidy estimates at the time and in the form indicated.

The Region of Peel Service Manager has adopted the requirement under the SHRA requiring housing providers to provide their RGI subsidy estimates 90 days prior to the fiscal year.

Submission Requirements The Housing Provider must provide the following when submitting RGI subsidy estimates:

- list of vacant RGI units
 - list of Rent Supplement units (excluded from RGI subsidy calculation)
 - list of Market Pending/RGI on hold units (units being charged as market)
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rent due to income fluctuation over the past 12 months)

Each list must include the following information:

- Unit number
- Unit type (bedroom size)
- Start and End dates
- Posted to Market Revenue (for Rent Supplements units only)

Additional Documents

- last 3 months RGI rent roll report
(a soft copy in excel format or the hard copy of the report)
 - the final property tax bill for the current year
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Questions

If you have any questions, please contact your Housing Programs Specialist.
